CIS 499 – Special Work (Website Redesign/Restructure) – 4 credits
Semester II 2017-2018

Course information

Upperclass CIS students may arrange for independent study with consent of the chair.

Instructor	Tomi Heimonen, PhD
Office	B235, Science Building
Email	theimone@uwsp.edu
Telephone	(715) 346-2356
Communication	You are encouraged to contact me (email preferred) regarding the course if you have any questions. When communicating via email, please preface the subject line of your email with "CIS 499".
Office hours	Mondays & Wednesdays, 11AM-12PM
	Tuesdays & Thursdays, 10AM-11AM
Class website	http:///www.uwsp.edu/d2l
	Desire2Learn (D2L) will be used to distribute course materials, assignments and grades. Check it regularly to stay informed of changes to class schedules and other important announcements.
Prerequisites	Consent of instructor
Textbooks	Recommended readings: Online tutorials on PHP and Web development. Ask instructor for recommendations.

Important Note: This syllabus, along with course assignments and due dates, are subject to change. It is the student's responsibility to check D2L for corrections or updates to the syllabus. Any changes will be clearly noted in a course announcement or through email.

Course learning outcomes

This course is an independent study course for upper-class students. Enrolled students are responsible for creating their own learning outcomes in collaboration with the instructor.

General student expectations
In this course you will be expected to complete the following types of tasks:

- Communicate via email and face-to-face
- Complete internet searches to self-study on Web development topics
- Read documents online and view online videos
- Upload documents to a D2L Dropbox
- Create a project plan and schedule
- Commit source code files into a version control system
- Develop a database driven Web application

Graded course activities

Description	Points
Learning outcomes and project plan	30
Weekly status updates	30
Project outcomes and presentation	40
Total points possible	100

Completing assignments

Students are expected to complete the work outlined in their project plan. If there are problems with completing the work, students are expected to contact the instructor in a timely fashion to discuss scaling back or modifying the project goals.

Weekly status updates for this course will be submitted electronically through D2L unless otherwise instructed. The status updates should contain the following content:

- List of activities carried out and tasks completed during the week
- Brief description of what went well with the work carried out
- Brief description of what you struggled with
- Brief description of what you will plan to complete during the next week

Status updates must be submitted by the end of the day on Sunday weekly or permission must be requested from instructor *before the due date*. Extensions will not be given beyond the next assignment except under extreme circumstances.

Software code developed as a part of the project must be committed to the version control system repository in a timely fashion (weekly commits at a minimum).

Late work policy

Weekly status updates that are turned in late will result in a reduction of 1 point per update.

If the learning outcomes and project plan or the completed Web development project are turned in after the mutually agreed upon due date, the late work in question will have its grade reduced by 20%.

Letter grade assignment

Final grades assigned for this course will be based on the percentage of total points earned and are assigned as follows:

Letter Grade	Percentage
A	93.00-100%
A-	90.00-92.99%
B+	87.00-89.99%
B	83.00-86.99%
B-	80.00-82.99%
C+	77.00-79.99%
C	73.00-76.99%
C-	70.00-72.99%
D+	67.00-69.99%
D	60.00-66.99%
F	0-59.99%

Course policies

Dropping/withdrawing from the course
It is the student's responsibility to understand when they need to consider un-enrolling from a course. Refer to the UWSP Academic Calendar for dates and deadlines for registration. After this period, a serious and compelling reason is required to drop the course. Serious and compelling reasons include, but are not limited to, documented and severe physical/mental illness or injury to the student or their family. Consult the instructor at the earliest opportunity to discuss the need to drop the course after the mandated deadline.

Incomplete policy
Under emergency/special circumstances, students may petition for an incomplete grade. An incomplete will only be assigned if inability to complete the coursework was due to a documented illness/injury or other circumstance beyond the student's control. All incomplete course assignments must be completed by the end of Semester I 2018-2019.

Accommodations

If you have a documented disability and verification from the Disability and Assistive Technology Center and wish to discuss academic accommodations, please contact your instructor as soon as possible. It is the student's responsibility to provide documentation of disability to Disability Services and meet with a Disability Services counselor to request special accommodation before classes start. The Disability and Assistive Technology Center is located in 609 Albertson Hall and can be contacted by phone at (715) 346-3365 or via email at datctr@uwsp.edu.

Academic honesty policy & procedures

The course project that is completed by the students should be primarily their own work. Collaboration with other students is permitted so long as other students are not asked to complete the project and code written by other students is not used to complete the project.

Permission to engage in team or group work should be sought from the instructor ahead of time, with a clear description of the expected scope of team work.

Student academic disciplinary procedures

UWSP 14.01 Statement of principles

The board of regents, administrators, faculty, academic staff and students of the university of Wisconsin system believe that academic honesty and integrity are fundamental to the mission of higher education and of the university of Wisconsin system. The university has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instances of academic dishonesty. Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors. Students who violate these standards must be confronted and must accept the consequences of their actions.

UWSP 14.03 Academic misconduct subject to disciplinary action.

(1)   Academic misconduct is an act in which a student:
      a.   Seeks to claim credit for the work or efforts of another without authorization or citation;
      b.   Uses unauthorized materials or fabricated data in any academic exercise;
      c.   Forges or falsifies academic documents or records;
      d.   Intentionally impedes or damages the academic work of others;
      e.   Engages in conduct aimed at making false representation of a student's academic performance; or
      f.   Assists other students in any of these acts.

(2)   Examples of academic misconduct include, but are not limited to: cheating on an examination; collaborating with others work to be presented, contrary to the stated rules of the course; submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another; submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas; stealing examinations or course materials; submitting, if contrary to the rules of a course, work previously presented in another course; tampering with the laboratory experiment or computer program of another student; knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.